SOCIAL SECTOR ACCELERATOR
POSITION DESCRIPTION

TITLE: 2 Field Researchers
LOCATION: Various Locations, Guatemala
REPORTS TO: Team Leader
START DATE: February, 2016

SUMMARY:
The Social Sector Accelerator (Accelerator), a subsidiary of Counterpart International, seeks 2 Field Researchers to support an asset based community development assessment of 30 communities in Guatemala with its partner – an agricultural company. This field research will help the partner to identify community investment projects that will support rural communities in Guatemala where they have operations and/or where their workers live - including programs for women and children on health and education. The purpose of this field research is to a) establish closer ties with the local communities, b) improve the partners understanding of basic community needs; and c) reconcile the local partner’s investments with the social, economic and development needs of the community. The Field Researchers will work with the Team Leader to utilize the Asset-based Community Development tool, in collaboration with partner staff, to conduct a series of focus groups, key informant interviews and desk research on 30 communities. Through qualitative and quantitative research the team will identify at least three priority needs for potential investments. Field Researchers will report to the Team Leader. It is estimated that this engagement will last approximately 3 months. The Level of Effort estimated for this consultancy is 35 working days with approximately 30 spent working from the field.

DUTIES AND RESPONSIBILITIES:
The Field Researcher(s) will:

• Conduct desk and field-based research to produce “Community Passports” (community assessments) for 30 communities throughout Guatemala based on tools provided by the Accelerator and adapted by the team.

• Work with the Team Leader to conduct stakeholder interviews in each community (approximately 120 total) and help to facilitate a focus group in each community (30 total) in Guatemala.

• Oversee the collection, analysis of data collected from in-person interviews or questionnaires submitted.

• Support the conduct of 3 data analysis sessions with partner staff. Analyze the research findings with the local partner team to develop a series of recommendations to inform investment in community programs.

• Support the team lead and Accelerator team to produce a final summary report with opportunities for engagement by the client in the communities where they have operations.

The interviews and focus groups will be conducted in Spanish. All reports will be made in Spanish.
QUALIFICATIONS:

• Undergraduate degree required (Graduate preferred) in social sciences with strong research and or statistics background, International Development, or a relevant field of study. Candidates with MBA degrees with demonstrated market research experience will be considered.

• Technical background in several of the following areas: community development, entrepreneurship, civil society, gender equality, social inclusion, M&E, human and institutional capacity building, and or relevant field.

• At least three years’ experience working in the area of civil society development or organizational capacity building in a research capacity.

• Demonstrated experience in conducting field assessments and producing quality reports and supporting documentation.

• Previous experience and demonstrated knowledge of community strengthening work in Guatemala desired.

• Demonstrated commitment to gender integration and social inclusion, especially working with women, youth, persons with disabilities, in local context.

• Written and spoken Spanish language fluency required; proficient English desirable but not mandatory.

• Guatemalan local nationals or Central Americans encouraged to apply.

Applicants will be reviewed based on the following criteria: relevant experience, language skills, familiarity with the country context, subject area and tools, past experience with the Accelerator and/or Counterpart, references for past work and daily rate.

Please apply by sending a CV and Cover Letter to SSAinfo@capacitydividend.org.

No calls or emails please.

The Social Sector Accelerator is an Equal Employment Opportunity (EEO) employer. It is the policy of the Company to provide equal employment opportunities to all qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, protected veteran or disabled status, or genetic information.

The Social Sector Accelerator, a subsidiary of Counterpart International, combines an entrepreneurial spirit with Counterpart International’s 50 years as an innovator, changing the way people look at and solve global development problems. We accelerate social investments in capable partners, the impact of leaders, organizations and networks from the social sector, and improve the quality of social investment partnerships. The Social Sector Accelerator takes Counterpart’s proven tools and unique approaches to capacity building to scale, reaching farther and wider to build the capabilities of the social sector to achieve their missions.

For more information, please visit our website at http://www.counterpart.org/social-sector-accelerator